

Role description for a District Scout Network Commissioner



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Title: District Scout Network Commissioner

Outline: The District Scout Network Commissioner is the Manager of the Scout Network Section and is responsible for proactively enabling Scout Network members to shape and participate in the Scout Network programme in accordance with the Purpose, Principles and Policies of The Scout Association.

Responsible to: District Commissioner

Responsible for: Programme Coordinator(s).

Main Contacts: Members of the District Scout Network, Programme Coordinator(s), District Explorer Scout Commissioner, District Explorer Scout Administrator, District Commissioner, Explorer Scout Leaders, Assistant County Commissioner (Scout Network), District Chairperson, Duke of Edinburgh's Award Adviser, Queen Scout Award Coordinator, Local Youth Commissioner.

Appointment Requirements: Must successfully complete the appointment process (including acceptable personal enquiries and acceptance of The Scout Association's policies). During the five months of Provisional Appointment the relevant *Getting Started* modules must be completed. A Wood Badge must be completed within three years of Full Appointment, and ongoing safeguarding and safety training.

It is expected that whilst volunteering for this role you will undertake regulated activity.

| Main Tasks |
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| Delivering a quality programme in the District |
| Actively support and encourage Scout Network members in shaping and participating in the programme, including forming project teams. |
| Ensure that a safe, exciting and stimulating programme is available to Scout Network Members in the District, taking into account the needs, interests and abilities of members. |
| Ensure the safe delivery of the programme in the District in accordance with the Policy, Organisation and Rules of The Scout Association. |
| Encourage members of the Scout Network to undertake awards, particularly including the Diamond Chief Scout's Award, the Queen's Scout Award, Explorer Belt, Scouts of the World Award and Duke of Edinburgh's Award Scheme. Support members to access opportunities to complete these awards. |
| Regularly review the District provision of Scout Network to ensure that the experience for Scout Network members is of the highest quality. |
| Managing the operation of the District Scout Network |
| Manage membership admission to the District Scout Network and support transfers of membership when required. |
| Ensure that there is adequate support for Scout Network in the District so that all young adults can participate in the programme. |
| Recruit, induct and support Programme Coordinators as needed. |

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| Maintain a good working relationship with the District Executive Committee, to ensure that the Scout Network is adequately and appropriately funded, and has access to buildings and equipment as needed. |
| Ensure that the Link Agreement made with all Explorer Scout Units is regularly reviewed. |
| Promote, encourage and support good relationships between the District Scout Network, the District Explorer Scout Commissioner, Explorer Scout Leaders and District Explorer Scout Administrator. In particular this is to enable and encourage the moving on process from Explorer Scouts, including Young Leaders, to the Scout Network. |
| Act as a point of contact for all 18-25 year olds wishing to take on an adult appointment in the District, as well as those who are solely members of the District Scout Network |
| Engage and communicate with all 18-25 year olds in the District, encouraging them to participate in the programme. |
| Ensure efficient administration of the District Scout Network records and finances, and enable regular communication of information to young people and adults in the District. |
| Ensure that any Scout Network Members in the District who are undertaking tasks beyond participating in the programme for their own personal development (for example assisting with events run for younger members of other Sections) hold adult appointments as appropriate. |
| Actively encourage young adults to consider the full range of adult appointments, including Scout Active Support membership, during their time as a Scout Network member, particularly as they approach the age of 25. |
| Wider District tasks |
| Ensure links and interaction between the District Scout Network, the County and the UK Scout Network are maintained. |
| Follow the District's financial procedures, which must be in accordance with the Policy, Organisation and Rules. |
| Attend and contribute to relevant District and County meetings. These may include meetings of the District Executive Committee, District Scout Council, District Explorer Scout meetings, District team meetings, and other meetings at District and County level, including with the Assistant County Commissioner (Scout Network) and other District Scout Network Commissioners. |
| Encourage and promote participation of Young People in the work of the District Executive and other District committees and teams. |
| Develop relationships with external bodies in the District, in order to enhance the Scout Network programme. |
| Other tasks agreed with the District Commissioner. |

Some of the tasks for which the District Scout Network Commissioner is responsible may be delegated or shared with others in the District, including the District Explorer Scout Administrator and Programme Coordinator(s).